



2017 ANNUAL REPORT

BOARD OF CLARK COUNTY COMMISSIONERS

Accountability. Integrity. Professionalism. Respect.

Aug. 6, 2018

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PICTURED: Clark County Commissioners Lowell McGlothlin, Melanie Flax Wilt and Rick Lohnes.

ADMINISTRATOR'S MESSAGE

Administrator's Message

Clark County took major strides towards achieving its goals in 2017, including the adoption of its first-ever strategic plan. The county is now focused on five objectives moving forward, including:

- Develop a master plan for county facilities
- Combine city and county 9-1-1 dispatching operations
- Eliminate opiate addiction/substance abuse
- Modernize the Clark County Fairgrounds, and
- Develop a strategy for the county, city and Community Improvement Corporation.

Several major job announcements were made throughout the county, including more than a thousand jobs at both Topre America and Silfex in Springfield.

FINANCIAL HIGHLIGHTS

While sales tax revenue declined in 2017 due to the loss of Medicaid-affiliated sales tax, the county saw an increase in both property tax and investment revenue income. The overall general fund revenue increased by more than 1.3 percent last year. Moving forward, the county must continue to make sound financial decisions.

LOOKING AHEAD

2018 marks Clark County's 200th birthday. In 2017, a Bicentennial Committee was formed and planned several major events, including the Bicentennial Bash, farm tour, along with a presence at local parades and festivals.

The county will continually look to find ways to strengthen its sales tax base, including the potential sale of the Upper Valley Mall to a private developer facilitated by the Clark County Land Bank and Clark County Community and Economic Development.

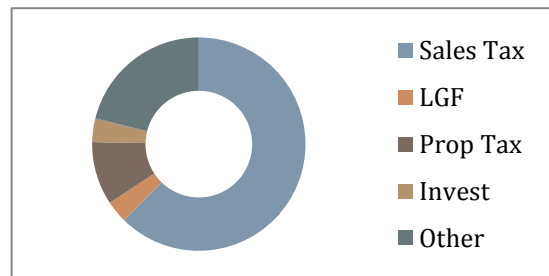
Jenny Hutchinson
County Administrator
Aug. 3, 2018

FINANCIAL STATEMENTS

Financial Statements

GENERAL FUND FISCAL YEAR 2017

2017 General Fund revenues totaled more than \$41 million, which is about \$515,000, or 1.3 percent, more than 2016. The change in revenue was attributed to an increase in Property Tax and Investment revenue. Sales Tax is the County's largest revenue source at 62 percent.



GENERAL FUND REVENUES

The following revenue sources require additional explanation:

Sales Tax: Revenue totaled about \$25.5 million, which is about \$49,000, or 0.2 percent less than 2016. The decrease is attributed to the change in the Medicaid Managed Care Organization sales tax law that occurred on July 1, 2017.

Local Government Fund: Revenue totaled nearly \$1.4 million in 2017, which is about \$14,000, or 1.1 percent, more than 2016.

Property Tax: Revenue totaled about \$3.9 million, which is \$189,000, or 5.1 percent, more than 2016. The increase in property tax is due to 2016 being a triennial appraisal update year.

Investment Revenue: Revenue totaled about \$1.4 million, which is \$383,000, or 35.4 percent more than 2016. This is due to higher interest rates and an overall larger portfolio.

GENERAL FUND EXPENDITURES

2017 General Fund expenditures totaled about \$40.1 million, which is \$188,000, or 0.5 percent, less than 2016 due to a decrease in legislative and executive expenditures.

ADMINISTRATION

Administration

STRATEGIC PLAN

Clark County created its first-ever strategic plan in 2017. The plan included updating the county's vision, mission statement and core values: Accountability, Integrity, Professionalism and Respect. The plan set three priorities in Clark County, including access to government services, improving quality of life and promoting economic development.

TRAINING, POLICY AND PROCEDURES

The clerk's office completed several training workshops for employees on both contracts and records in 2017. The clerk also completed the county's social media policy and began efforts to update the procurement card policy. The clerk also completed a request for proposals for merchant services to allow for online payments to be made by customers.

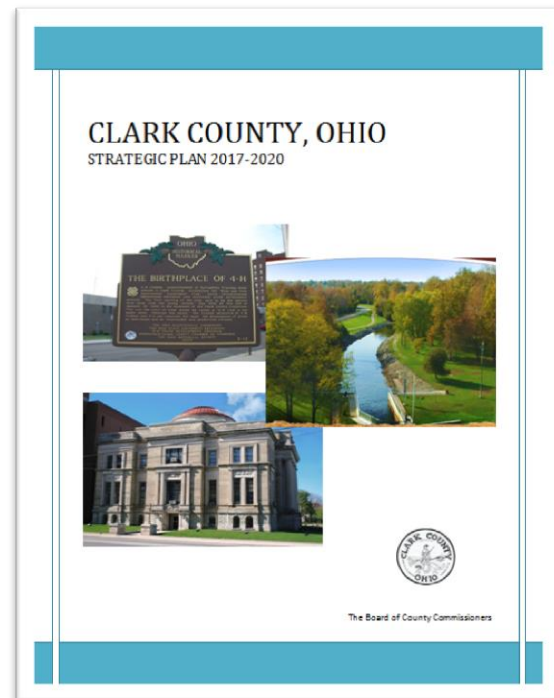


BICENTENNIAL CELEBRATION

The clerk's office oversaw planning the county's 200th birthday celebration. Meetings began nearly a year before the first event took place in 2018. A logo was designed for the event and several promotional materials were created. Several events planned this year include the Bicentennial Bash, an 1880s period-era dance, as well as farm tours and promotional booths at the Clark County Fair and other summer and fall festivals.

LOOKING AHEAD

Administration has several other projects planned for 2018, including the creation of a records center and developing a purchasing training class for county staff members.



BUILDING AND GROUNDS

Building and Grounds

MAJOR PROJECTS

The Building and Grounds Department completed more than \$5 million of work in 2017. The department oversaw the exterior renovations of two historic properties downtown – the 1902 A.B. Graham Building and the 1918 Clark County

Common Pleas Courthouse. It also completed renovations at both the Clark County Juvenile Detention Center and the Clark County Department of Job and Family services building.

The department completed masonry work and water proofing of the foundation at the courthouse and the A.B. Graham building. It also installed a new roof on the courthouse and made repairs to the roof at the A.B. Graham building. Both buildings also had new windows installed. The historic clock tower at the Courthouse was also repaired and is now fully operational.

LOOKING AHEAD

The department has several projects planned for 2018, including landscaping areas in downtown disrupted during last year's renovation projects. It also plans to continue renovations at both the Clark County Dog Shelter and on the third floor of the Springview Government Center.

As part of the county's strategic plan, a committee has been formed to create a master facilities plan. The A.B. Graham Building will receive major interior repairs, including new electrical systems and heating and air conditioning, beginning in 2019.



COMMUNITY AND ECONOMIC DEVELOPMENT

Community and Economic Development

INSPECTIONS

The Community and Economic Development Department oversaw more than \$42 million in construction last year, awarding more than 1,850 permits worth about \$318,000. The county also saw 70 new homes built in 2017. The department also serves as the primary building inspector for City of London, Village of West Jefferson and Madison County.

MAJOR PROJECTS

In January of 2017, the Clark County Land Reutilization Corp. bought the Macy's property at the Upper Valley Mall to help jumpstart revitalization of the area. The department also continued to work with state officials to purchase the former National Guard armory near the Clark County Fairgrounds.



DEMOLITIONS

The department is expected to demolish its 100th blighted structured in 2018 through funding from the land bank. The department has received about \$2.1 million from the state for demolitions, including a performance-based \$100,000 award at the end of 2017.

LOOKING AHEAD

In 2018, the department will work on several major county projects, including the redevelopment of the Upper Valley Mall through its work with the Clark County Land Reutilization Corp. The department will also serve as the building inspector for the Amazon warehouse being built in West Jefferson this year.

DOG WARDEN

Dog Warden

NEW SHELTER

In early 2017, the Clark County Dog Warden's Office separated from the Clark County Humane Society. In September, the dog warden opened a temporary shelter on Middle Urbana Road. The dog warden formerly housed dogs at the humane society, which was unable to continue its contract with the county.

As of Sept. 1, 2017, the dog warden's office handled 285 dogs, including 122 transferred to local dog rescues, 81 redemptions and 52 adoptions.

In December, the county purchased the property at 5201 Urbana Road, the humane society's former building. After more than \$35,000 in renovations, it re-opened to the public in March of 2018.



INCREASED PATROLS

The dog warden purchased two new vehicles in 2017 and increased service at no additional cost to taxpayers through schedule changes. There are currently four dog wardens who patrol from 8 a.m. to 5 p.m. Monday through Saturday. The dog warden's department is also continuing its practice of gaining compliance from dog owners on license problems before issuing citations. It also conducted door-to-door license surveys.

EMERGENCY MANAGEMENT AGENCY

Emergency Management Agency

PREPAREDNESS

The Clark County Emergency Management Agency performed more than 100 different training exercises in 2017 at multiple locations throughout the county with schools, churches, business safety days, civic groups, extended care facilities and public safety. The agency also launched its Facebook page to engage the public about emergency preparedness. The EMA is



also working with the Ohio EMA and seven other surrounding counties in 2018 to develop a Family Assistance Center model in the event of a large scale casualty situation. The agency is also working to increase the number of people who subscribe to their mass emergency and inclement weather notification system, Hyper-Reach.

SEVERE WEATHER

The EMA responded to nine emergency/severe weather incidents in 2017. In May, the EMA coordinated damage assessments and at multiple structures in western Clark County after tornadoes ripped through New Carlisle and Medway. The EMA also provided technical assistance, coordination and equipment support to several annual events, including the Rotary Food Truck Competition, the Wake the Lake F1 boat race, the Fair at New Boston, the New Carlisle Heritage of Flight Festival, the Great Buckeye Challenge triathlon and the Clark County Fair.

INFORMATION SYSTEMS

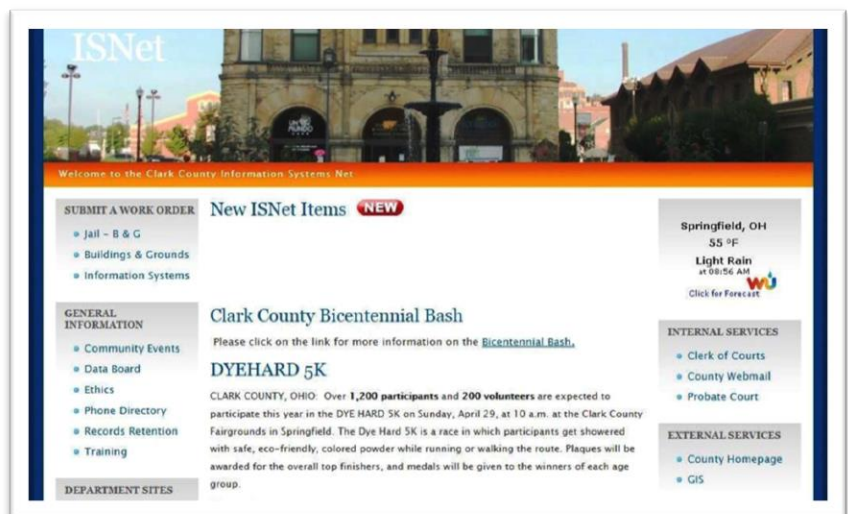
Information Systems

HIGHLIGHTS

The Information Systems department oversees all technology and network infrastructures for county departments and other elected officials. The department also maintains both the ISNet, the county's local intranet, and the county website, ClarkCountyOhio.gov. The department completed several major projects in 2017, including reconfiguring software to speed up internet service at multiple county buildings, including the Springfield Government Center, the Clark County Engineer's Office, the Clark County Veteran's Services office and the Clark County Solid Waste District. A backup server was also installed at the Engineer's Office.

The department upgraded to the latest voice software to enable video conferencing and integration of voicemail. It also installed a new countywide email spam and malware filter.

The Clark County Sheriff's Office also had new IP cameras installed at various locations, including the jail lobby and the command center.



LOOKING AHEAD

Several other major projects are in the works, including installing new technology at the Clark County Dog Shelter on Urbana Road. The IS department is also working with local vendors and the City of Springfield to integrate the city and county phone systems. The department is also researching the installation of 10 GB fiber to various county buildings.

JOB AND FAMILY SERVICES

Job and Family Services

NEW PROGRAM

The Family and Children Services Division had more than 200 children in its foster care program at the end of 2017, including about 110 in kinship care and 94 in foster care, largely due to the opioid crisis that hit the region in late 2016. The county was one of eight counties chosen to participate in a pilot program to recruit more relatives and foster families to care for children in need. Clark County had 4,107 child abuse referrals in 2017, an average of more than 11 per day.



NEW JOBS

The OhioMeansJobs Division worked with two new major employers – Topre America and Silfex – to fill positions at their plants, which are expected to open sometime in 2018. The seventh annual Clark County Job Fair was also held in conjunction with the Chamber of Greater Springfield. Also, the division also saw staff trained to determine eligibility for residents for the Workforce Innovation and Opportunity Act youth program.

BENEFITS PLUS

2017 marked the end of the Disability Assistance Financial Program. Staff participated in the development of the Supplemental Nutrition Assistance Program/Temporary Assistance for Needy Families pilot in the Ohio Benefits Worker Portal, the system replacing the 30-year-old statewide case management system. Over 44,000 Clark County residents received Medicaid assistance and over 23,000 received food assistance in 2017.

CHILD SUPPORT

Clark County Child Support Enforcement Agency had the twelfth largest caseload in the state in 2017. Overall, the CSEA distributed more than \$19 million dollars to families in Clark County.

PERSONNEL

Personnel

SERVICES AND BENEFITS

The personnel department manages services and benefits for about 1,100 employees, including liability insurance, health insurance and an in-house wellness program. It also recruits and on-boards new employees for all commission departments and various elected Clark County officials.



PERFORMANCE STANDARDS

In 2017, the county performed a Classification and Compensation plan for all general fund departments under the Board of Clark County Commissioners. It implemented departmental use of the BS&A records management system and performed a partial review of the county risk management manual.

Also, the department also implemented standards of performance, which prioritizes timely response and customer service. It also made contact with about 150 to 300 customers per day throughout the year. The department interviewed more than 265 prospective job candidates and posted 67 vacant positions. It also reviewed and made tweaks to the county's on-boarding process for new employees.

WELLNESS PROGRAM

The county's self-funded insurance model serves a monthly average of about 740 enrolled employees, including about 450 who participate in the wellness program. A county employee Health and Wellness Fair drew about 425 people who visited with more than 33 vendors. The personnel department also held 23 different fitness classes in the county workout room that lasted as long as 45 weeks.

UTILITIES AND SOLID WASTE DISTRICT

Utilities and Solid Waste District

UTILITIES

The Clark County Utilities Department has about 8,500 customer accounts and oversees eight water districts. In 2017, the Clark County Utilities department updated its rules and regulations into one document for the first time since 1958, including updating registrations for owners, rental properties and renters. The department is also working with the Auditor's Office to use GIS to track its sewer cleaning process. It's also working to consolidate the Green Meadows water districts to improve system reliability.



SOLID WASTE DISTRICT

The Clark County Solid Waste District collected 467 tons of comingled recyclables, as well as 354 tons of paper and 212 tons of cardboard. It also cleaned up 293 dump sites, conducted 146 investigations and made five arrests through a partnership with the Clark County Sheriff's Office.

The district and Project Jericho also collaborated to have students paint a mural at its facility at 1802 West Main Street, which led to winning a statewide beautification award for Keep Clark County Beautiful.

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